

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

**MINUTES OF
May 18, 2016**

1. Roll Call

The DCTB Chair called the meeting to order and the roll was taken as follows: (16-05-01)

<u> X </u>	Tom Jones-Chair
<u> X </u>	Boots Sheets-Vice Chair
<u> X </u>	Traci Cromwell -Secretary
<u> X </u>	Roger VanSickle-Treasurer
<u> X </u>	Ed Helvey
<u> X </u>	Tim Dempsey
<u> X </u>	Craig Zimmers

Staff present for the meeting:

<u> X </u>	Denny Schooley-Executive Director
<u> X </u>	Crystal James-Operations Director
<u> X </u>	Ginny Berry-Marketing and Public Relations Specialist
<u> X </u>	Tonya Layman-Mobility Manager
<u> X </u>	Tina Smith-Controller/HR Coordinator
<u> X </u>	Ed Pierson-Facilities, Assets, and Technology Manager
<u> X </u>	Grant Bias-Safety and Security Training Manager

a. Approval of Absences (16-05-01)

None

b. Pledge

2. Public Comment

No public present.

3. Approval of Consent Agenda (16-05-02)

a. Agenda for May 18, 2016

b. Approval of minutes from April 20, 2016

It was moved by Boots and seconded by Ed to approve the Consent Agenda (16-05-02).
Motion passed.

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4. Financial Status

a. Approval of Financial Status for month ending March 31, 2016 (16-05-03)

Income: Jan.-Mar. = \$450,709.73, Mar. = \$113,600

Expenses: Jan.-Mar. = \$531,020.82, Mar. = \$89,105.40

Checking Account = \$80,958.24

Payroll Account = \$61,266.79

It was moved by Tim and seconded by Craig to approve the Financial Status for month ending March 31, 2016 (16-05-03). Motion passed.

5. Reports

a. Department

Ed P. explained that Holony Media is currently looking at our databases and completing a scope analysis to let us know how much it will cost to convert to SQL, which is much faster and more stable. Switching to SQL will provide many functions and opportunities to do things we haven't been able to do before. We will start with converting our main trips database, then move into other features in the future.

b. Executive Director

Denny pointed out that Kevin went on vacation for a week and a half and we didn't have any vehicles down during that time or waiting for Kevin when he returned. Denny thanked and acknowledged Ed and Kevin for the excellent preventative maintenance program they have established and continue to maintain.

Tonya announced that the new mobility management website will launch on May 25th. She explained that we get all kinds of questions, and this website will make it easy for people to access all types of transportation options and county agencies and resources.

Ed demonstrated the mobility management website on the big screen and highlighted key features and the information it provides. Each local agency will have their own page to post whatever information they like.

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Denny said the goal is for everyone to know about this website and go to it first for anything related to transportation. It should serve as a gateway to our DATA website.

Tim asked if the Human Services Department still coordinates transportation. Denny replied only in the fact that they contact us to provide transportation for their clients.

Craig asked if Uber would be a part of the Mobility Management website. Denny explained that while they are not currently, they may become a part in the future. At this time Uber is only used some in Southern Delaware County.

Denny noted that Roger and Tim attended the MORPC State of the Region Luncheon with some of our staff. Roger shared that he really enjoyed it, and it provided a nice snapshot of the future of Delaware County and what to expect. Tim said the speaker was entertaining and he found it interesting to consider changes and accommodations that should be made for the aging population as America is “graying.”

6. New Business

a. Approval to submit “Rides to Wellness” Grant (16-05-04) (Tonya)

Tonya explained this is a competitive grant through FTA worth a total of \$5.3 million. We have had two meetings so far with possible partners who will come together and commit 20% of the total requested toward applying for the grant, which will be submitted on May 26th. The idea is to gather partners such as the Delaware Health Dept., Ohio Health, Source Point, Ohio Mental Health, and Renal Care to work together in creating a collaboration between healthcare providers and transportation providers to get patients to their medical appointments.

Kathy explained that the target group is those who seem to fall through the cracks because they are above poverty level, do not qualify for assistance, but still can’t afford transportation on their own.

Denny explained that we have also asked Holony Media to assist with the technology that may be required to make the collaboration between medical providers and transportation providers possible.

It was moved by Craig and seconded by Tim to approve submitting the Rides to Wellness Grant (16-05-04). Motion passed.

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b. Approval of proposed route changes and elimination of Sunbury Route (16-05-05) (Crystal)

Crystal is finalizing proposed changes to the fixed routes, the green route, and proposing to eliminate the Sunbury route due to lack of ridership.

There will be a public hearing on June 2nd, then public comments will be compiled, and final changes brought to the Board for approval at the June meeting.

Craig asked what the ridership is on the Sunbury route and how those riders will be notified before the route is eliminated at the beginning of July. Ginny replied that we have two to three riders per day and they will be given notification of the change and the public hearing on the bus. She noted that she also sends information out via mail and email to those passengers for whom we have addresses.

Tim asked if we have had any interest from Tanger on transportation to the mall. Denny replied that Tanger kind of blew us off. He would like for Tanger and others in the community to experience the need for us and want us to serve them, and therefore provide funding or go to the Commissioners to provide funding for us to provide more service.

It was moved by Craig and seconded by Ed to approve the proposed route changes and elimination of the Sunbury Route (16-05-05). Motion passed.

7. Discussion

a. Draft TDP and Funding Study Report

Denny explained that the TDP draft has been distributed to the steering committee, and once we have a clean revised copy, it will be distributed to everyone, including the TAC and those at the public hearing on June 2nd. There will be time allowed for public comment, then the final report will be developed and brought to the July Board meeting for approval of how we plan to proceed.

Denny summarized the draft report by saying it outlines how Delaware County is graying and we should continue to build services to cater to seniors, which will also serve everyone else as well.

Denny reviewed how we split federal funding for the Columbus urbanized area with COTA. We use the same formula as FTA uses to distribute funds nationwide. He received the numbers today for our 2016 apportionment, and we lost \$40,000 from what we received in 2015. This is due in part to COTA increasing their service, and in part to our service hours dropping because of transitioning from primarily demand

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response to primarily fixed route. The result is that now we need to find \$340,000 to continue as we are and stay the same. If COTA continues to increase service, and we have to decrease service, the difference in our apportionments will continue to increase.

Denny said he has contacted the finance director at COTA and has asked to renegotiate our formula. Basically we need COTA to give us money so we can increase service to increase our funding. COTA is willing to trade local money for federal money, which is good for us. They also want to see our TDP draft and get back to us.

8. Other Business – Open Comments

Traci asked Denny if anyone from the city had contacted him. He replied that he got an email about the parking meeting while he was on vacation, and therefore, was unable to attend. Traci explained that the city now has a grant process if we want to request any money in the future.

9. Adjourn

There being no further business to transact, the Chairman adjourned the meeting.